

Customer Service Request Form

Homeowner name _____ Date _____
Address _____ City _____ Zip Code _____
Community Name _____ Lot Number _____ Email _____
Home # (_____) _____ Work # (_____) _____ Cell # (_____) _____
Best time/person to call _____ At which number (_____) _____

IMPORTANT NOTE:

We will make minor repairs, such as sticking doors, cabinet drawer adjustments, tile caulking and the like, only if brought to our attention in writing on or before thirty (30) days following the close of escrow date. Please note that certain items may be excluded pursuant to the terms of the warranty given at the close of escrow. Please refer to the terms and conditions of your warranty.

Item #	Room Location	Please list each item separately and describe in detail.	Initials	Date Complete

All Warranty Service Requests will be inspected prior to scheduling repairs or replacements. D.R. Horton will apply current standards in making decisions on each item for eligibility for service and for repair/replacement.

1. We recommend that you retain a copy of this completed form for your records.
2. Service calls are made Monday through Friday during normal business hours.
3. Please use this form only when submitting for Warranty work. Homeowner maintenance or cosmetic items will not be accepted.

Homeowner Signature _____

Date _____

Office Use Only:

W.O. _____
COE _____

All items on this form have been satisfactorily completed.

Homeowner Signature _____