

Request for Trade Reference

Referee Details

Name:			
Title:			
Company:			
Phone:		Fax:	
Email:			

Reference Information

Trade Reference For:	
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1. How long has this customer had an account with your company?	
2. What is the customer's average monthly turnover with you?	
3. What are their current credit terms?	

4. How promptly do they normally pay (estimated percentage of invoices paid on time)?	
<input type="checkbox"/> Always on time (100%)	<input type="checkbox"/> Nearly always on time (more than 90%)
<input type="checkbox"/> Often on time (50%–90%)	<input type="checkbox"/> Not often on time (less than 50%)

5. How late are typical late payments (if any)?	
<input type="checkbox"/> Never pays late	<input type="checkbox"/> Less than 30 days
<input type="checkbox"/> 30 to 60 days	<input type="checkbox"/> More than 60 days

6. How would you describe this company as a customer?	
<input type="checkbox"/> Excellent	<input type="checkbox"/> Above Average
<input type="checkbox"/> Average	<input type="checkbox"/> Poor

7. Additional Comments:

Signature:	
Date:	

Thank you for your assistance. **Please return form via email to info@alectro.com.au or fax to (02) 9516 4506**