

Rent Roll Form

Business Real Estate Financing

Note: Required for properties with tenant(s).

Applicant name(s) _____ As of date: _____
(mm/dd/yyyy)

Complete address of collateral property

Street		
City	State	ZIP Code

Instructions: Provide information for each tenant as a separate line item.

Unit type (Commercial or Residential)	Residential: Provide # of bed & baths Commercial: Provide business name	Suite/ Unit number	Square footage	Least start date	Lease end date	Current monthly rent (If vacant, enter \$0)	Increases	Expense paid by tenant code (See below)	Remarks Provide relevant property information (e.g. recent improvements or month-to- month leases)
<i>(Example) Residential</i>	<i>1 Bed/1 Bath</i>	<i>#1</i>	<i>800</i>	<i>12/2015</i>	<i>MTM</i>	<i>\$1,200</i>	<i>Annual +2%</i>	<i>MG</i>	<i>Kitchen is remodeled and lease is month to month (MTM) as of 12/15</i>
<i>(Example) Commercial</i>	<i>ABC Design Inc.</i>	<i>#302</i>	<i>950</i>	<i>9/2013</i>	<i>12/2016</i>	<i>\$1,250</i>	<i>Annual +1.5%</i>	<i>MG</i>	<i>Extensive tenant improvements, lighting, floor finish in 2013</i>

Completed by:

Print name: _____ Date: _____
(mm/dd/yyyy)

Expenses paid by tenant codes	MG	"Modified Gross" where landlord generally pays taxes, building insurance, tenant pays utilities, sometimes interior maintenance
	NNN	"Triple Net" stands for Net, Net, Net where tenant pays pro rata taxes, insurance, building maintenance, and utilities
	FSG	"Full Service Gross" where owner pays all costs including utilities, taxes, and janitorial

