

BIO-DATA FORMAT

Post Applied for :

1. Name : Mr. / Mrs. / Miss. _____
[In Capital letters] First Name Middle Name Last Name

2. Father's / Husband's Name -----

3. Date of Birth -----

4. Permanent Address -----

5. Address for Communication -----

6.a) Telephone No. [with STD Code] -----

b) Mobile No -----

c) E-mail Id -----

7. Qualifications Details [starting from Madhyamik 10th]

[illegible]

8. Past Employment Experience

Sl.No.	Organization	Position	From	To	Area of Work in details*	Gross Monthly Pay	Place of Posting	Reason for Leaving

* Please attach separate sheet for details, if any

9. Proficiency in Computer Application -----

10. Nationality -----

11. Caste -----
[SC / ST / OBC / General]

12. Whether PH / Ex.-Servicemen -----

13. Religion -----

14. Extra – curricular Activities / Hobby -----

15. Member of any Professional Org. / Institution-----

Declaration : I hereby declare that the above information is correct to the best of my knowledge & belief. In case any of the above information is found incorrect my application is liable to be cancelled and I shall abide by the Company’s decision / action taken in this regard.

DATE :

SIGNATURE :